

CLAY CROSS TOWN CENTRE GROUP

Annual report and accounts

31 March 2018

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Clay Cross Town Centre Group
Executive Committee Report
for the year ended 31 March 2018

The committee present their report and accounts for the year ended 31 March 2018

Governing instrument

The Clay Cross Town Centre Group ('The Group') is an unincorporated local community group established as part of the Clay Cross Regeneration Project in 2005 and governed by its constitution dated 25 October 2005.

Administrative details

Executive committee - Honorary officers

Chairperson	Jade Hendon
Vice Chair	Diana Yates
Secretary	Amanda Holden - appointed 28 September 2017
Treasurer	Andrew S King
Executive member	Ian Bexton
Correspondence address	1 The Mall Market Street Clay Cross Chesterfield Derbyshire S45 9JE
Bankers	TSB
Accountants	Shorts Chartered Accountants 2 Ashgate Road Chesterfield Derbyshire S40 4AA
Independent examiner	H K Freeman

Honorary officers

The Group's honorary officers are responsible for the general management of the organisation and are appointed by the members at the Group's Annual General Meeting.

The honorary officers shall comprise a chairperson, secretary and treasurer and up to two further individuals who are members of the Group

The honorary officers who served during the year, being also the present officers, are as follows:

Jade Hendon
Diana Yates
Amanda Holden
Ian Bexton
Andrew S King

Clay Cross Town Centre Group

Executive Committee Report (continued)

for the year ended 31 March 2018

Aims, objectives and activities

Aims

The overall aims of the Group shall be to develop and strengthen partnership working between large and small private businesses, local authorities and other public bodies, the voluntary sector and the wider community enabling these partnerships to work better together to improve the economy and local community.

Objectives

The objectives of the Group shall be:

- (i) To create an attractive, vibrant and diverse town centre that will encourage businesses to grow and improve tourism.
- (ii) To improve the safety and security for businesses local people and visitors
- (iii) To promote educational and training opportunities within the local community.
- (iv) To increase recreation and leisure facilities in the town centre and surrounding community.
- (v) To undertake any activities that the Group feel will benefit the Clay Cross North and South Wards of the District Council.

Activities

To promote our Group we have a website www.claycrosscommunity.net along with a Facebook page 'The Clay Cross Town Centre Group'. We also publish a newsletter four times a year which is distributed to the surrounding area via the local 'Wings' magazine as an insert, and as a standalone newsletter locally in Clay Cross.

We meet monthly at Bateman's Mill Hotel in Old Tupton and membership is open to all who are interested in furthering the objectives of the group.

Achievements and performance

Since the Group relaunched itself as a community group there has been increased participation from the local community, and this year we organised our most ambitious community event to date which was Clay Cross on the Beach. This was the culmination of a lot of behind the scenes planning and effort from many of our members and took place on a specially closed local council car park on Market Street. The attractions included fairground rides, donkey rides, Punch & Judy shows, as well as ice cream, candy floss and other side shows and stalls centred around a large play sand area, which was very popular with the younger generation, all supported by local Market Street shops providing a seaside atmosphere such as fish and chips and barbeque lunches. The sun shone for both days of 1st and 2nd September and a very enjoyable time was had by all who took part both visitors and volunteer helpers alike.

Other community events in the last financial year have included a pop up cinema hosted by group member the St Barnabas Centre at Danesmoor in which a number of people enjoyed the screening of Wonder Woman and a Clay Cross Christmas celebration event which took place on 1 December 2017 with activities and attractions throughout the town starting with carols and Christmas songs at the Parish Church on the High Street and further Christmas songs being sung around the town, accompanied by Ashover Brass band and concluding at the local superstore.

Financial review

Gross cash receipts during the year increased by around 18% mainly due to the fundraising at the Clay Cross on the Beach event, referred to in achievements and performance. Membership also increased and at the year end totalled 54 (2017: 46) this has allowed the committee to cover the shortfall in funding for the newsletters and enabled a modest addition of £138 to the year end cash balances after deducting outstanding invoices awaiting payment which amounted to £1,793.70 (2017: £1,655.10).

Outstanding invoices awaiting payment at the year end totalled £600 (2017: £843).

Plans for future periods

Continual promotion of the Group and its community activities is at the forefront of our plans. The next event will be our Christmas celebration which is planned for early December and we hope to work again with the local council bodies and superstore in order to make this final event of the 2018 year a local community success.

Independent examiner

A resolution to reappoint H K Freeman as the independent examiner will be proposed at the Annual General Meeting.

Approved by the executive committee on 25 September 2018 and signed on their behalf by:

Jade Hendon

(Chairperson)

Clay Cross Town Centre Group
Independent Examiner's Report
for the year ended 31 March 2018

Independent Examiner's Report to the Honorary Officers of Clay Cross Town Centre Group ("the Group")

I report on the accounts of the Group for the year ended 31 March 2018.

Respective responsibilities of Honorary Officers and examiner

The Group's Honorary Officers are responsible for the preparation of the accounts. The Group's Honorary Officers consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Honorary Officers concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Howard Freeman FCA
Shorts
2 Ashgate Road
Chesterfield
Derbyshire
S40 4AA

Date: 25 September 2018

Clay Cross Town Centre Group
Receipts and Payments Account
for the year ended 31 March 2018

	Year ended 31 March 2018		Year ended 31 March 2017	
	£	£	£	£
RECEIPTS				
Fundraising Events		954.20		821.90
Grants		-		-
Sponsorship		-		150.00
Donations		945.00		282.21
Members Subscriptions		330.00		300.00
Newsletter subscriptions		3,070.00		2,930.00
		5,299.20		4,484.11
PAYMENTS				
Newsletter publishing and distribution costs	3,622.00		2,555.00	
Fundraising costs	225.60		-	
Projects:				
Signage at Supermarket store	-		438.00	
Community events	-		398.00	
Clay X Methodist Community Garden	197.55		-	
Clay Cross on the Beach	731.00		-	
Administration				
Website costs	0.00		14.21	
Event insurance	225.00		-	
Independent examiner fee	600.00		-	
		5,601.15		3,405.21
(DEFICIENCY)/SURPLUS OF RECEIPTS		(301.95)		1,078.90
Bank and Cash Balances B/fwd		2,695.65		1,616.75
Bank and Cash Balances C/fwd		2,393.70		2,695.65
REPRESENTED BY:				
Cash at TSB		2,389.50		2,685.65
Cash in Hand		4.20		10.00
		2,393.70		2,695.65
Split of funds				
DCC Community Grant fund - unspent monies		-		197.55
Group funds - General		2,393.70		2,498.10
Designated CX on the Beach		-		-
Bills owing				
Wings Apl/May issue		600.00		843.00
Group funds after bills paid		1,793.70		1,655.10

Approved by the executive committee on 25 September 2018 and signed on their behalf by:

Jade Hendon (Chairperson)

Andrew S King (Treasurer)